

DD/A 75-1301

10 MAR 1975

MEMORANDUM FOR: Management Advisory Group

ATTENTION :

SUBJECT :

Comments on Publications

1. Reference is made to your note of 26 February 1975 which furnished comments concerning two Agency issuances, "Guide for Supervisors" and "Education Characteristics of Agency Personnel." You may recall that I responded rather promptly on 26 February, when I requested your reflections on the substance of matters raised.

2. For your information and retention, I am attaching a copy of a communication of 10 March 1975 from Mr. Richard P. Brengel, Director, Office of Incentive Systems, U. S. Civil Service Commission, who was highly impressed with the "Guide for Supervisors" publication, and he requested 90 copies so that he might share this promotional material with other Departments and Agencies. I believe this adds weight to the point that these are judgment calls on a subjective issue. In this specific case, a Governmental body with the greatest degree of experience on the incentive awards program gave the Agency high grades for the publication in question. You might wish to pass this on to the original source who complained about the Agency issuance.

3. I still look forward to hearing from you in the near future on the substance of matters raised.

John F. Blake
Deputy Director
for
Administration

Att:

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